

COVID-19 Health and Safety Plan Summary:

Ingomar United Methodist Church Child Dvpt. Center (Ingomar Child Enrichment Center)

Plan Date: July 28, 2020

Anticipated Reopening Date: August 31, 2020

Face Masks

Requirement(s)	Strategies, Policies and Procedures
<p>* Use of face coverings (masks or face shields) by all staff and visitors</p> <p>* Use of face coverings (masks or face shields) by older children (as appropriate)</p>	<p>Staff will be given face visors/shields with a second replacement shield. Staff can use this or a cloth mask. If staff want to wear both, they can. We also have extra cloth and disposal masks if needed. Masks/visors should be cleaned daily.</p> <p>We are asking parents to provide well-fitting face masks to be used by their children ages 2 and older. Families are to wash the mask daily. If a parent would forget a mask for their child, we do have a supply of disposable face masks a child can use for the day.</p>

Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

Requirement(s)	Strategies, Policies and Procedures
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by children (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Staff members will be trained on the proper cleaning procedures within the classroom.</p> <p>Two Victory Hand held sprayers have been purchased to be used to deep clean rooms, common spaces, toys and other items.</p> <p>We have a dirty toy bucket in each room for toys that need to be washed due to contamination or use. These toys will be washed at the end of the day with soapy water, rinsed and then sanitized.</p> <p>We are asking teachers to have windows open for ventilation in the classrooms.</p> <p>Restrooms, railings, door knobs will be wiped down by teachers after use.</p> <p>Water fountains have been turned off for use.</p>

Social Distancing and Other Safety Protocols

Requirement(s)	Strategies, Policies and Procedures
<p>Child care space occupancy that allows for 6 feet of separation among children and staff throughout the day, to the maximum extent feasible or group management to limit cross-group interactions.</p>	<p>Children will be placed in classrooms/family groups based on age. These groups will stay together throughout the day, not mixing with others.</p>

Requirement(s)	Strategies, Policies and Procedures
<p>Restricting the use of common areas, and consider serving meals in alternate settings such as where the child care is being provided</p>	<p>Teachers will limit the number of children permitted in one center to allow for social distancing. Centers will be rotated to allow proper disinfecting.</p> <p>Common areas such as the playground, Auxiliary Narthex and hallways will be used by one classroom/family group at a time. These areas will be cleaned between groups as needed.</p>
<p>Hygiene practices for children and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Staff and children will have their temperature taken before entering the ICEC. Staff and children will wash their hands upon entering, before and after meals, after toileting/diapering, after blowing their nose or touching their face, after going outside and before leaving the building at the end of the day.</p>
<p>Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs</p>	<p>Signs are posted at each entrance reminding everyone to stay 6 feet apart, wash their hands often and that face masks are required.</p> <p>In each bathroom above the toilets and by each sink are signs about washing hands. By each diaper changing station is a reminder to wash hands and the steps to change a diaper.</p>

Requirement(s)**Strategies, Policies and Procedures**

Handling outdoor play consistent with the CDC Considerations.

**Limiting the sharing of materials among children in care
Staggering the use of communal spaces and hallways**

Adjusting transportation schedules and practices to create social distance between children

We will be using many areas for outside play. Only one classroom/family group will use each outdoor play area at a time. The area will be cleaned between classes.

Each child in preschool will have their own toolbox of crayons, markers, glue sticks and scissors. Boxes will be available also for younger children for daily use and sanitized daily.

Communal spaces and hallways will be used by one classroom/family group at a time.

Parents will be asked to park their car and bring their child (ren) to the main door. They will be met by an administrative staff member who will check the child's temperature. The administrator will take the child to the classroom.

Preschool families will drop off and pick up their children in a drive thru car line.

At pickup, the parent will come to the front door and buzz into the waiting area, one family at a time. An administrative staff member will get the child, wash their hands and take them to the waiting parent.

Each classroom/family group will stay in their own classroom or move as a group to an unoccupied space. There will be no interactions between classes/family groups.

Requirement(s)	Strategies, Policies and Procedures
<p>* Isolating or quarantining children, staff, or visitors if they become sick or demonstrate a history of exposure</p>	<p>People who have traveled outside of PA will be asked to quarantine for 14 days if they have traveled to a state or country that is on Pennsylvania recommended quarantine list.</p> <p>Staff member or visitors that become sick or demonstrate a history of exposure will be asked to leave the facility and an administrator will take their place.</p>
<p>*Returning isolated or quarantined staff, children, or visitors to school</p>	<p>Staff/children/visitors can return to school after being quarantined for 14 days or receiving 2 negative COVID 19 tests in 72 hours. We will be following the CDC recommended guidelines, should they be updated.</p> <p>Children must be symptom free for 24 hours without the use of medication for any non-COVID related illness.</p>
<p>*Reporting to DOH and Certification</p>	<p>The center Director will report any positive COVID-19 results to the Department of Health and OCDEL.</p>
<p>*Notifying staff, families, and the public of facility closures</p>	<p>Parents and staff will be notified immediately by emails and automated phone calls through our Bloomz app of facility closure. They will also be told the reason the facility is closing.</p>

Other Considerations for Children and Staff

Requirement(s)	Strategies, Policies and Procedures
<p>* Protecting children and staff at higher risk for severe illness</p> <p>Unique safety protocols for children with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>Children and staff that are at a higher risk for severe illness will be asked to speak to their doctor before returning to school. We may ask for a doctor's note saying a child/staff member is able to return safely to our school.</p> <p>Children will be kept in their family/classroom groups with the same children and staff. We will follow all CDC recommendations to keep those who are vulnerable or have complex needs safe.</p> <p>Staff will have a consistent classroom with the same coworkers and children. This will prevent cross contamination. Administrative staff will use hand sanitizer or wash their hands between each child they walk to and from class.</p>

COVID-19 Health and Safety Plan Affirmation Statement

The Legal Entity or the Board for Ingomar Child Enrichment Center and Lead Pastor reviewed and approved the Phased Child Care Facility Reopening Health and Safety Plan on August 12, 2020.

The plan was approved by a vote of:

7 Yes

0 No

Affirmed on: August 12, 2020

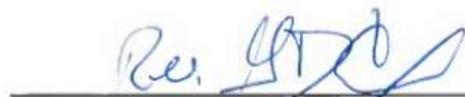
By:



(Signature of Legal Entity or Legal Entity Representative)

Robin Macon

(Print Name of Legal Entity or Legal Entity Representative)



(Signature of Lead Pastor)

Rev. Greg D. Cox

(Print Name of Lead Pastor)